The following items are required in order to determine if you are eligible for a waiver of the Landscape Water Conservation requirements.

Procedure for requesting a waiver:

- 1. Submit a plan showing the area to be landscaped, your address, the project address and the project's Assessor's Parcel Number.
- 2, Calculate the square footage of the area to be landscaped.
- 3. Provide 8 photographs. Four (4) photographs facing four different locations **TO** the site and four (4) photographs facing four locations **FROM** the site.
- 4. Call one of the staff landscape architects and set up a meeting for intake of the above items.
- 5. Within 48 hours (two business days) of the meeting, a decision will be made concerning your waiver request and a form letter will be sent to you and copied to the respective building counter staff.

EXEMPTIONS: Interior remodels or minor modification to the exterior of a structure are not subject to this ordinance.